

Town of Estancia
Regular Meeting of the Board of Trustees

Monday, October 17, 2022 6:15pm

Municipal Building, 513 Williams Avenue, Estancia, NM 87016

Minutes

Invocation and Pledge of Allegiance

The meeting was called to order at 6:15pm and Roll Call was taken:

Trustee Lovato - Present

Trustee Sedillo - Present

Trustee Chavez - Present

Trustee Hall - Present

Mayor Dial - Present

1.0 Approval/Disapproval of Agenda - Action Item

ACTION TAKEN: Trustee Lovato made a motion to approve the October 17, 2022 agenda as written. Trustee Sedillo seconded the motion. All in favor. **MOTION CARRIED**

2.0 Approval of the October 3, 2022 Regular Meeting minutes - Action Item

ACTION TAKEN: Trustee Hall made a motion to approve the October 3, 2022 Regular Meeting minutes as written. Trustee Lovato seconded the motion. Three in favor- Trustee Sedillo abstained. **MOTION CARRIED**

3.0 Discussion/Approval of the October 17, 2022 Bill List - Action Item

ACTION TAKEN: Trustee Hall made a motion to approve the October 17, 2022 Bill list. Trustee Lovato seconded the motion. All in favor. **MOTION CARRIED**

No Public Comment -

No Old Business

New Business

4.0 Executive Session- As per Motion and Roll Call Vote- Pursuant to NMSA 1978 10-15-1 Sections (H)(2) personnel.

ACTION TAKEN: Trustee Lovato made a motion to go in to Executive Session, as per Motion and Roll Call Vote- Pursuant to NMSA 1978 10-15-1 Sections (H)(2) to discuss personnel. Trustee Hall seconded the motion. Roll Call Vote: Trustee Lovato- Yes, Trustee Sedillo- Yes, Trustee Chavez - For, Trustee Hall - Yes. **MOTION CARRIED**

Executive Session began at 6:20 pm.

Resume Regular Session:

ACTION TAKEN: Trustee Lovato made a motion to return to regular session, stating that the only item discussed was the item listed on the agenda and no action was taken. Trustee Hall seconded the motion. All in favor. **MOTION CARRIED**

Regular Session resumed at 6:46pm.

5.0 Approval of the Mayor's termination of Public Works Supervisor Justin Duff - Action Item

ACTION TAKEN: Trustee Lovato made a motion to approve the Mayor's termination of Public Works Supervisor Justin Duff. Trustee Sedillo seconded the motion. All in favor. **MOTION CARRIED**

6.0 Presentation of 1st Qtr Qtrly Report- Information Only

Clerk/Treasurer Michelle Jones presented the 1st Qtr Qtrly report to the Board. The LGBMS report is attached here:

**State of New Mexico
Local Government Budget Management System (LGBMS)
Report Recap - Fiscal Year 2022-2023 - Estancia (Town) - FY2023 Q1
Printed from LGBMS on 2022-11-04 12:01:17**

Fund	Cash	Investments	Revenues	Transfers	Expenditures	Adjustments	Balance	Reserves	Adjusted Balance
11000 General Operating Fund	2,609,173.00	0.00	368,418.11	0.00	439,926.45	0.00	2,755,664.66	36,660.54	2,719,004.12
20100 Corrections	15,081.00	0.00	0.00	0.00	0.00	0.00	15,081.00	0.00	15,081.00
20800 Emergency Medical Services	7,991.00	0.00	0.00	0.00	0.00	0.00	7,991.00	0.00	7,991.00
20900 Fire Protection	222,160.00	0.00	50,406.50	0.00	165,311.03	0.00	107,255.47	0.00	107,255.47
21100 Law Enforcement Protection	13.00	0.00	42,262.00	0.00	2,133.91	0.00	40,141.09	0.00	40,141.09
21600 Municipal Street	307,970.00	0.00	5,933.80	0.00	0.00	0.00	313,903.80	0.00	313,903.80
21800 Intergovernmental Grants	69,702.00	0.00	0.00	0.00	0.00	0.00	69,702.00	0.00	69,702.00
22300 DWI Fund	298.00	0.00	0.00	0.00	0.00	0.00	298.00	0.00	298.00
26000 American Rescue Plan Act	183,356.00	0.00	195,439.00	0.00	0.00	0.00	378,794.00	0.00	378,794.00
28000 Cannabis Regulation Act	188.00	0.00	0.00	0.00	0.00	0.00	188.00	0.00	188.00
29900 Other Special Revenue	50,000.00	0.00	0.00	0.00	0.00	0.00	50,000.00	0.00	50,000.00
30300 State Legislative Appropriation Project	19,026.00	0.00	2,883.11	0.00	10,401.40	0.00	11,509.71	0.00	11,509.71
30800 Other State Funded Projects	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
40400 NMFA Loan Debt Service	5,325.00	0.00	0.00	0.00	0.00	0.00	5,325.00	0.00	5,325.00
50100 Water Enterprise	93,339.00	0.00	67,340.34	0.00	66,675.26	0.00	94,004.06	0.00	94,004.06
50200 Solid Waste Enterprise	139,921.00	0.00	46,511.30	0.00	54,237.36	0.00	132,194.94	0.00	132,194.94
50300 Wastewater/Sewer Enterprise	334,443.00	0.00	42,533.32	0.00	42,631.18	0.00	334,345.14	0.00	334,345.14
70100 Meter Deposits	45,902.00	0.00	650.00	0.00	0.00	0.00	46,552.00	0.00	46,552.00
79900 Other Trust & Agency	188,883.00	1,044,911.89	17,062.66	0.00	17,113.56	0.00	1,233,843.99	0.00	1,233,843.99
	4,492,873.00	1,044,911.89	877,438.94	0.00	818,430.17	0.00	5,596,793.66	36,660.54	5,560,133.12

Ms. Jones noted that we are 25% through the fiscal year. We currently have revenues of \$877,438.94 – 23.4% of our budgeted revenue. We currently have expenditures of 818,430.17- 15.8% of our budgeted expenditures.

We have received our LEPF funding, our American Rescue Plan funding and a portion of our annual Fire Protection funding.

NO ACTION, INFORMATION ONLY

7.0 Schedule a hiring committee to conduct interviews for Public Works Supervisor- Action Item
ACTION TAKEN: Trustee Lovato made a motion to conduct the Public Works Supervisor interviews on November 3rd at 6:15pm at Town Hall. Trustee Sedillo seconded the motion. All in favor. **MOTION CARRIED**

8.0 Approve Resolution 2022-37 Budget Transfer to assist in the cost of the Baseball Field- Action Item Roll Call Vote This resolution will transfer \$100,000.00 from our NM TRD funds to the Baseball Field funding. If we receive funding from the Recreational grant, we can transfer it back. **ACTION TAKEN:** Trustee Lovato made a motion to approve Resolution 2022-37 Budget Transfer to assist in the cost of the Baseball Field. Trustee Hall seconded the motion. Roll Call Vote: Trustee Lovato- Yes, Trustee Sedillo- Yes, Trustee Chavez – For, Trustee Hall – Yes. **MOTION CARRIED**

9.0 Mayor/Council:

Trustee Hall asked about Berkshire Rd. Mayor Dial said we are trying to work with the County to get the road fixed, but they must first work on Alan Ayers and half of the County’s Road department is in CDL training. Berkshire is definitely a priority, but it will take some time before it can be fixed. Trustee Hall also asked about the repairs to Highland. Mayor Dial said that the drainage pipe has to be replaced and the rain has caused a delay, but work should be completed by November 14.

Trustee Chavez asked about YCC, Clerk Jones said that we turned in a very complete application on time and now we are waiting to hear. Mayor Dial told Trustee Chavez that new trees were scheduled to be planted at the Veterans Memorial.

Trustee Lovato said the Halloween parade was set to on October 31st, ending at the park. The Methodist Church will hold a Trunk or Treat. The PD and the FD will also participate in a Trunk or Treat and Hocus Pocus will be shown in the park. Trustee Lovato said he will send Clerk Jones quotes for a Christmas tree for the park. Residents will be offered the opportunity to put ornaments on the tree. There will also be luminarias and lights, Santa, etc.

Zoom filming of the Board meetings is coming.


Trustee Sedillo asked if Punkin Chunkin will be rescheduled. Trustee Chavez said no, not this year. They will crown the Punkin Chunkin Prince and Princess at the Highschool Homecoming game. They are planning on holding Punkin Chunkin next year on the 2nd weekend of October.

Mayor Dial said that the State Fire Marshal is coming to inspect the Fire Department soon. Game and Fish will be putting up cameras at the park and will conduct a survey to see how many people are fishing at the pond. Mayor Dial said that he will be meeting with a group of residents tomorrow to discuss the maintenance of the roads at Estancia Del Norte subdivision. Trustee Hall said that he thinks they should dedicate those roads to the Town. The memorial service for Mr. Don Lyles will be held on the 29th. Mr. Ed Herrera has also passed away. Trustee Sedillo will inquire about the fish purchase for the pond.


Adjournment

Trustee Sedillo made a motion to adjourn the meeting. Trustee Lovato seconded the motion. All in favor. **MOTION CARRIED**

The meeting adjourned at 7:40 pm.

Approved: 

Date: 11/7/2022

Attest: 

Date: 11/7/2022